

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – January 23, 2024

ORDER OF MEETING

- 1. CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Bas Amo Egb Joh Ski Mat McC Str Bom**
- 2. MOTION TO CONVENE IN EXECUTIVE SESSION**
- 3. SPECIAL PRESENTATIONS**
 - **Patriot's Pen Essay Contest Winners**
 - **Nursing Services Plan 2023-2024 – R. Camean**
- 4. APPROVAL OF MINUTES**

Regular Public Meeting	12/12/23
Reorganization Meeting	1/4/24
Executive Session	1/4/24
- 5. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
- 8. COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
- 9. PUBLIC COMMENTS (Agenda Items Only)**
- 10. BOARD ACTIONS**
- 11. PUBLIC COMMENTS**
- 12. ITEMS FOR DISCUSSION**
- 13. MOTION TO CONVENE IN EXECUTIVE SESSION**
- 14. ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Accept, with regret, the resignation of Michael J. Wasko, Superintendent of Schools, effective 7/1/24, for the purpose of retirement.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Accept, with regret, the resignation of Darlene Antico, Special Education Aide, Memorial Junior School, effective 7/1/24, for the purpose of retirement.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Approve a leave of absence for Employee ID# 3190, effective 2/5/24 to 3/15/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Approve a leave of absence for Employee ID# 4539, effective 1/2/24 to 1/30/24.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Amend the 2023-2024 salary for Christine Selitto, part time (.69 FTE) Special Education Aide, Salem Drive School, from the previously approved Step 7, \$16,812, to Step 7, \$17,462 (includes \$650.00 for New Jersey Substitute Certificate), effective 1/1/24-6/30/24, prorated.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Amend the 2023-2024 salary for Stacy Millichap, part time (.69 FTE) Special Education Aide, Salem Drive School, from the previously approved Step 9, \$17,188, to Step 9, \$17,838 (includes \$650.00 for New Jersey Substitute Certificate), effective 1/4/24-6/30/24, prorated.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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7. Amend the 2023-2024 salary for Xinia Rodriguez, full time (1.0 FTE) Custodian, Memorial Junior School, from the previously approved Step 3, \$43,478 (includes 10% night differential), to Step 3, \$43,978 (includes 10% night differential and \$500.00 for Black Seal License), effective 1/1/24-6/30/24, prorated.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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8. Approve **2023-2024** extra-compensation assignments at **Bee Meadow School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Activity/Club</u>	<u>Hourly Rate</u>	<u>Advisor</u>
Tutoring Club	\$55	Kristen Dakak

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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9. Approve **2023-2024** extra-compensation assignments at **Salem Drive School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>Activity/Club</u>	<u>Hourly Rate</u>	<u>Advisor</u>
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Tutoring Club

\$55

Nora Czarnomski
Stephanie Serido

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

10. Approve **2023-2024** extra-compensation assignments at **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

Activity/Club
Tutoring Club

Hourly Rate
\$55

Advisor
George Dakak
Jennifer Pilchman
Maria Ricupero
Brenda Talbert
Julia Urso

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

11. Approve the **2023-2024** extra-compensation assignment(s) as **Advisor(s)** at **Salem Drive School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

Club/Activity

Advisor

Hours

Classic Games

Dawn Baron

7 hours

Classic Games

Grace Jacobson

7 hours

Chess

Rosemary Cataliotti

7 hours

Story Time

Nancy Lamond

5 hours

Story Time

Rosemary Pierone

5 hours

Arts & Crafts

Sarah Rittershofer

9 hours

Arts & Crafts

Melissa Myron

9 hours

Playdough

Michelle Palomino

9 hours

Playdough

Melissa Myron

9 hours

Set Design

Patricia Sussman

6 hours

Set Design

Matthew Pomel

6 hours

Classic Games (session 2)

Grace Jacobson

7 hours

Measure Up

Eddie Cashen

7 hours

Measure Up

Rosemary Cataliotti

7 hours

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

12. Approve the **2023-2024** extra-compensation assignment(s) as **Advisor(s)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

Club/Activity

Advisor

Hours

Music Club

George Dakak

20 hours

Bas Amo Egb Joh Ski Mat McC Str Bom **Action of the Board**

13. Authorize the following tuition reimbursement applications for the **2023-2024** school year, in accordance with the Agreement between the Board and the HTEA:

Teacher

Credits

Tyler Erhard

9

Lori Prout

15

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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14. Approve the following **2023-2024** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Toni Lisi/ Western Governors University	Student Teaching	Cori Padavano/ BMS	1/2/24-2/28/24

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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15. Approve the following addition(s) to the substitute list for the 2023-2024 school year.

Teacher:	Christine Selitto Stacy Millichap
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Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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16. Amend the hourly wage for the following employees in the HTSACC Early Bird and After Care program, from the previously approved \$14.13/hour to the new New Jersey state minimum wage requirement of \$15.13/hour, effective January 1, 2024 – June 30, 2024:

- Angulo, Hector
- Ayash, Addison
- Benanti, Grace
- Benanti, Nicole
- Buoye, Courtney
- Cobane, Emma
- Decicco, Joseph
- Downey, Allison
- Giordano, Antonia
- Iuso, Daniela
- Kierney, Julia
- Larice, Vanessa
- Lenzi, Natalie
- Liloia, Alyssa
- McCoy, John
- Mennona, Grace
- Moctezuma, Victoria
- Monaco, Ella
- Mondano, Isabel
- Mullooly, Caitlin
- Munsey, Ryan
- Murphy, Kelly
- Padi, Ananya
- Perconti, Anthony
- Radhakrishnan, Tanvi
- Saliani, Leina
- Seborowski, Ella
- Shannon, Katie
- Simonetti, Deanna
- Siri, Juliana

- Ventura, Lorraina
- Volker, Alyssa
- Zarras, Lauren
- Zazula, Kailyn

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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17. Amend the hourly wage for the following employees in the HTSACC Early Bird and After Care program, from the previously approved \$15.00/hour to the new New Jersey state minimum wage requirement of \$15.13/hour, effective January 1, 2024 – June 30, 2024:

- Berkenkamp, Glenn
- Circelli, Nicole
- Fischetti, Moriah
- Romero, Guadalupe
- Scalley, Megan
- Speck, Alexandra
- Toutounjian, Olivia

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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18. Acknowledge the student suspensions as reported by the school principals for the month of December 2023, **Attachment “A”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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19. Acknowledge that there were no incidents of Harassment, Intimidation and Bullying for the period of December 11, 2023 – January 19, 2024.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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20. Approve the Hanover Township Board of Education Committee Assignments for January 2024 through December 2024 as per **Attachment “B”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of December 2023:

School
Bee Meadow School

Date
12/4/23

Mountview Road School	12/4/23
Salem Drive School	12/20/23
Memorial Junior School	12/13/23

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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2. Acknowledge that crisis management drills were conducted at the following schools, as reported by the school principals, for the month of December 2023:

School
 Bee Meadow School
 Mountview Road School
 Salem Drive School
 Memorial Junior School

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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3. Accept the 2023-2024 School Nursing Services Plan.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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4. Approve the submission of the Reissued New Jersey Learning Acceleration Program: High-Impact Tutoring Grant

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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5. Approve the Director of Special Education's recommendation to contract with Silvergate Prep to provide home instruction to Student CST#2405005, for 10 hours per week at \$40 per hour, effective 12/20/23 until the student is medically cleared.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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6. Approve the Director of Special Education's recommendation to approve the 2024-2025 tuition rate of \$3,600 for the district's Inclusive Preschool Program.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	Action of the Board
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7. Approve the following vendors for assemblies and/or enrichment programs for Camp HTSACC 2024:

- Academic Entertainment
- Black Rocket
- Brainwash Game Show
- Bricks 4 Kidz
- Bright Star Touring Theatre
- Camp Invention
- Challenge Island
- Code Ninjas
- Dinosaurs Rock
- Eyes of the Wild
- Junior Chef Box
- KidzArt

- Little Scholars
- Lizard Guy
- Mad Science
- Mr. Lucky's Game Truck
- National CSI Camp
- NJSTEM
- Official Fun Guys
- Pearl Observatory
- Reading Rocks with Joe Holiday
- Stage a Story
- Tale Wise
- Team Makers of NJ
- Young Rembrandts

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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8. Approve the following venues for field trips for Camp HTSACC 2024:

- Bee Meadow Pool – Whippany, NJ
- AMC Movie Theater – East Hanover or Rockaway, NJ
- Branchburg Sports Complex – Branchburg, NJ
- Camelbeach Water Park – Tannersville, PA
- Circle Bowl & Entertainment – Ledgewood, NJ
- Crystal Springs Water Park – East Brunswick, NJ
- Donaldson Farms – Hackettstown, NJ
- Fairview Lake YMCA – Newton, NJ
- Field Station Dinosaurs – Leonia, NJ
- Funplex/Splashplex – East Hanover, NJ
- Funtime Junction – Fairfield, NJ
- Hanover Lanes – East Hanover, NJ
- High Exposure – Northvale, NJ
- Humdingers – Paramus, NJ
- iPlay America – Freehold, NJ
- Kids Empire – Fairfield, NJ
- Liberty Science Center – Jersey City, NJ
- Marcade – Dover or Rockaway, NJ
- Medieval Times – Lyndhurst, NJ
- Mountain Creek Waterpark – Vernon, NJ
- NJ Battle Zone – Randolph, NJ
- Pax Amicus Theater – Budd Lake, NJ
- Play Big Zone – Morganville, NJ
- Rock n Air – East Brunswick, NJ
- Rockaway Lanes – Rockaway, NJ
- Somerset Patriots – Somerset, NJ
- Sterling Mines – Ogdensburg, NJ
- Tomahawk Lake – Sparta, NJ
- Turtleback Zoo – West Orange, NJ
- Urban Air – South Hackensack or Avenel, NJ
- Wild West City – Stanhope, NJ

- Xtreme Energy – Rockaway, NJ

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2023-24 Budget, **Attachment “C”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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2. Accept the certification of the Business Administrator/Board Secretary that as of 12/31/23 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

(ROLL CALL)

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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3. Certify that as of 12/31/23 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

(ROLL CALL)

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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4. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 12/31/23.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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5. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 12/15/23	\$1,181,393.86
Payroll 12/22/23	\$ 940,184.53
Payroll 1/12/24	\$ 987,292.86
Bills & Voids 12/13/23 -	
1/23/24	\$1,284,047.42

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “D”, “E”, “F”, “G”, and “H”**.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/>	Action of the Board
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7. Accept carried over IDEA Basic Nonpublic funds in the amount of \$2,515, and submit an amendment to the District’s FY24 IDEA application to include these funds.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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8. Accept carry over funding for the ESEA Consolidated Grant as follows:

Title IA \$ 200.00
 Title IIA \$18,118.00
 Title III \$ 285.00
 Title IV \$ 164.00

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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II. TRANSPORTATION

No Items for Board Consideration

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize the payment of \$29,000 to Ben Schaeffer Recreation for overage costs related to the Playground Resurfacing Projects at Mountview Road, Salem Drive and Bee Meadow Elementary Schools.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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2. Approve the withdrawal of funds from Capital Reserve in the amount of \$29,000 for payment of overage costs related to the Playground Resurfacing Project originally funded out of Capital Reserve.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Accept with appreciation the donation of a Selmer LaVoix Tenor Saxophone to Memorial Junior School, valued at approximately \$1500, from Andrew Horun.

Bas	Amo	Egb	Joh	Ski	Mat	McC	Str	Bom	<hr/> Action of the Board
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2. Approve participation in the Hanover Township Public Schools 2023-2024 Teacher Recognition Program, and authorize a local grant of \$250 to each recipient to be used for an

educational purpose within their respective classroom and/or school.

Bas Amo Egb Joh Ski Mat McC Str Bom Action of the Board

E. POLICY

1. Conduct the second reading of the following Policies, and Regulations, and if approved, adopt:

- ❖ Policy #2415.04 Title I District Wide Parent and Family Engagement (M) (New)
 - ❖ Policy #2415.50 Title I School Parent and Family Engagement (M) (New)
 - ❖ Policy & Regulation #1642.01 Sick Leave (New)
 - ❖ Policy & Regulation #2423 Bilingual and ESL Education (M)
 - ❖ Regulation #2464 Gifted and Talented Students (M) (New)
 - ❖ Policy #2530 Resource Materials
 - ❖ Policy & Regulation #3142 Nonrenewal of Nontenured Teaching Staff Member
 - ❖ Policy & Regulation #3221 Evaluation of Teachers (M)
 - ❖ Policy & Regulation #3222 Evaluation of Teaching Staff Members Excluding Teachers and Administrators (M)
 - ❖ Policy & Regulation #3223 Evaluation of Administrators Excluding Principals, Vice Principals, and Assistant Principals (M)
 - ❖ Policy & Regulation #3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 - ❖ Policy #4125 Employment of Support Staff Members (M)
 - ❖ Policy & Regulation #4146 Nonrenewal of Nontenured Support Staff Member
 - ❖ Policy & Regulation #5200 Attendance (M)
 - ❖ Policy #5305 Health Services Personnel (M)
 - ❖ Policy & Regulation #5308 Student Health Records(M)
 - ❖ Policy & Regulation #5310 Health Services(M)
 - ❖ Policy & Regulation #5320 Immunization
 - ❖ Policy #5541 Anti-Hazing (M)
 - ❖ Policy #5620 Expulsion(M)
 - ❖ Policy #6112 Reimbursement of Federal and Other Grant Expenditures (M)
 - ❖ Regulation #6115.01 Federal Awards/Funds Internal Controls- Allowability of Cost (M) (New)
 - ❖ Policy #6115.04 Federal Funds Duplication of Benefits (M) (New)
 - ❖ Policy #6311 Contracts for Goods and Services Funded by Federal Grants(M)
 - ❖ Policy #7243 Supervision of Construction (M)
 - ❖ Policy #7410 Maintenance and Repair (M)
 - ❖ Regulation #8420.1 Fire and Fire Drills (M)
 - ❖ Regulation #8420.10 Active Shooter (M)
 - ❖ Policy #8462 Reporting Potentially Missing or Abused Children (M)
 - ❖ Policy & Regulation #9320 Cooperation with Law Enforcement Agencies (M)
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Action(v)